



**December 1, 2009**

**PART-TIME POSITION ANNOUNCEMENT**

**POSITION: Adjunct Sociology Instructor**

**Location: Griffin**

**REQUIRED QUALIFICATIONS:** Applicant must have a master's degree in Sociology or hold a master's degree and a minimum of 18-semester or 30-quarter graduate hours in Sociology from a regionally accredited college or university.

**PREFERRED QUALIFICATIONS:** Excellent written and verbal communication skills are preferred. Prior teaching or training experience at the post-secondary level is preferred; Experience with Blackboard/Angel and Office 2007 is also preferred.

**RESPONSIBILITIES:** This individual will be responsible for teaching Sociology courses in the Arts & Sciences department. Under general supervision, prepares lesson plans for classroom and online instruction; develops syllabi; evaluates students' progress in attaining outcomes; prepares and maintains all required documentation and administrative reports.

**SALARY/BENEFITS:** This is a part-time position without insurance benefits; work hours will not exceed 29 per week. Hourly rate is commensurate with education and work experience.

**POSITION AVAILABLE:** Immediately

**APPLICATION DEADLINE:** Open until filled

**APPLICATION PROCEDURE:** GTC Employment Applications are available on our website at: [www.griffintech.edu](http://www.griffintech.edu); [www.flintrivertech.edu](http://www.flintrivertech.edu) or may be obtained at Griffin Technical College/Flint River Technical College. Please submit the completed application along with your cover letter and resume to:

**Griffin Technical College**  
**Human Resources Office**  
**501 Varsity Road**  
**Griffin, GA 30223**

**or**

**Flint River Technical College**  
**Human Resources Office**  
**1533 Hwy 19 S**  
**Thomaston, GA 30286**

**SPECIAL NOTES:** Due to the anticipated large volume of applications, only those who are scheduled for an interview will be notified of the status of the position. Candidates must successfully complete a criminal background investigation.

As set forth in its student handbook/course catalog, Griffin Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). Individuals responsible for addressing complaints: Title IX/Equity Coordinator: Special Populations Coordinator, Griffin Campus, 501 Varsity Road, Griffin, GA 30223. (770) 228-7382. ADA/Section 504 Coordinator: Special Needs Coordinator, Griffin Campus, 501 Varsity Road, Griffin, GA 30223. (770) 228-7258. Title IX/Equity Coordinator and ADA/Section 504 Coordinator for satellite centers: Director of Satellite Operations, Butts County Center, 1578 Highway 16 West, Jackson, Georgia, 30233. (770) 504-7595. Any complaints filed against the Title IX/Equity Coordinator or ADA/Section 504 Coordinator on any campus/center shall be handled by the Vice President for Student Affairs, Griffin Campus, 501 Varsity Road, Griffin, GA 30223. (770) 228-7348.