



December 1, 2009

On-going Recruitment / To Build an Applicant Pool

POSITION ANNOUNCEMENT

POSITION: PART TIME CAREGIVER – Child Development Center (Tender Tech)

LOCATION: Thomaston

MINIMUM QUALIFICATIONS: Applicants must be 21 years of age with a clean criminal record check. High School Diploma or GED required. Must be certified in CPR and First Aid and have at least 6 years experience cooking in a child care setting and familiarity with the child care food program requirements, Must have a minimum of 5 years experience working with children in a formal early childhood setting, Must be willing to participate in on-going training.

PREFERRED QUALIFICATIONS: Graduate of a degree or diploma program in Early Childhood Care & Education preferred.

RESPONSIBILITIES: Plan, develop, and teach child-centered curriculum; supervise a group of young children in class; develop learning aids and materials; monitor child progress; maintain discipline; maintain excellent parent relations; assist in food preparation; maintain a safe and healthy environment for young children; assist with housekeeping duties.

SALARY/BENEFITS: This is a part-time position without insurance benefits; work hours will not exceed 29 per week. Hourly rate is commensurate with education and work experience.

POSITION AVAILABLE: Immediately

APPLICATION DEADLINE: Open until filled

APPLICATION PROCEDURE: GTC Employment Applications are available on our website at: www.griffintech.edu; www.flintrivertech.edu or may be obtained at Griffin Technical College/Flint River Technical College. Please submit the completed application along with your cover letter and resume to:

**Griffin Technical College
Human Resources Office
501 Varsity Road
Griffin, GA 30223**

or

**Flint River Technical College
Human Resources Office
1533 Hwy 19 S
Thomaston, GA 30286**

SPECIAL NOTES: Due to the anticipated large volume of applications, only those who are scheduled for an interview will be notified of the status of the position. Candidates must successfully complete a criminal background investigation.

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